# Statement of Work

## Public Facing Site

* Google Analytics tracking
* Up to five hours of design changes
* Login to OMTI ReportBase.com Attorney and Reporter Site

## Administrative Site

#### Administrative Features

* Password protected
* Stores form data from the following forms:
  + Contact Us
  + Schedule Reporter
  + Schedule Video
  + Order Transcript
* Email alert when a form is submitted
* Email alert management area

#### Content Management System Features

* Password protected
* Ability to create pages under predefined navigation sections
* Global page header image
* Override Global page header image with specific or no image
* Adjust content of page with Rich Text Editor

## Technical Administration

* Assistance in picking a hosting company
* DNS adjustment for website
* Web Server Setup
* Database Setup
* Google Analytics registration